

Republic of the Philippines  
REGIONAL DEVELOPMENT COUNCIL  
Bicol Region (RDC 5) Legazpi City

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**MEMORANDUM CIRCULAR NO. 9-115**

**TO** Regional Line Agencies, State Universities and Colleges, and  
Government Owned and Controlled Corporations

**SUBJECT** PREPARATION OF FY 2010 ANNUAL INVESTMENT PROGRAMS

**DATE** 26 September 2008

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**1. PURPOSE**

This circular is being issued to all concerned agencies to prepare their CY 2010 Annual Investment Programs (AIPs) for the RDC budget review. It defines the responsibilities of concerned Agencies, the RDC Sectoral Committees, and the RDC Secretariat.

**2. GENERAL GUIDELINES**

- 2.1 This circular shall cover all Regional Line Agencies (RLAs), State Universities and Colleges (SUCs), Government Owned and Controlled Corporations (GOCCs) in the Bicol Region who need RDC endorsement of their respective CY 2010 AIP for the CY 2010 Budget review.
- 2.2 The CY 2010 AIP shall contain the CY 2010 component of the approved Regional Development Investment Program (RDIP) 2005-2010.
- 2.3 The CY 2010 component of the RDIP may be updated based on current situation and priorities and anticipated agency budget provided it remains consistent with the Bicol Updated Regional Development Plan, 2008-2010.

**3. SPECIFIC GUIDELINES**

- 3.1 The agencies shall use AIP Form A (see attached form) in preparing their AIPs. Projects listed in the CY 2009 component may be included in the FY 2010 AIP if the project was not funded in 2009 and remains a priority of the agency. Projects implemented by the central offices shall also be included in the AIP.
- 3.2 The concerned agencies shall submit printed and electronic copies of their AIPs to the RDC Secretariat.
- 3.3 The RDC Secretariat shall review and consolidate the AIPs received from the concerned agencies and shall prepare a summary of the proposed AIPs by agency and by sector.

- 3.4 Agency heads shall present their 2010 AIP to their respective sectoral committees for evaluation and endorsement to the RDC.
- 3.5 The SECCOM Chairmen will present the AIPs of each sector to the RDC for endorsement to their respective agency central offices and the DBM.

#### 4. TIMETABLE

Issuance of Circular	Oct. 1, 2008
Submission of AIPs to the RDC Secretariat	Nov. 15, 2008
Review by the RDC Secretariat	Nov. 16-Jan. 9, 2009
Sectoral Committee Review	Jan. 15-16, 2009
Finalization of AIPs	Jan. 19-23, 2009
Consolidation of Sector Investment Program	Jan. 26-30, 2009
RDC Full Council Meeting	Feb. 4, 2009

For the guidance of all concerned.



GOV. JOEY SARTE SALCEDA  
RDC Chairman